

**LICENSING SUB-COMMITTEE**

Wednesday, 4th December, 2013

**Present:-** Councillor Hambleton in the Chair

Councillors White and Mrs Winfield

**2. REVIEW OF PREMISE LICENCE - YATES' , IRONMARKET, NEWCASTLE**

Following negotiations with representatives of the Premise Licence Holder it has been agreed that the following conditions be added to the Premise Licence:

To remove conditions on current premise licence under annex 3 1 (a) and (b) and all conditions under annex 3 iv and replace with:

1. The premises must adopt the challenge 25 scheme to tackle underage sales. All staff must be fully trained in its use before being allowed to sell alcohol.
2. Training for staff selling alcohol should be refreshed at least every three months. Both initial and subsequent refresher training in relation to the sale of alcohol will contain a written test to be undertaken by the staff members must be signed and dated by both the members of the staff and the designated premise supervisor.
3. The records of training and all literature relating to the training undertaken (including written tests) must be kept fully updated at all times and held at the licensed premise. The records must be made available immediately to the police officers, police licensing officers or trading officers upon request.
4. Details of all refusals of alcohol sales will be recorded and maintained at the premises via the till system. A report from the till system will be produced and checked on a monthly basis by the designated premises supervisor or duty manager and endorsed accordingly by the DPS or duty manager signing the report with the time and date of inspection.
5. Persons purchasing alcoholic drinks who appear to be under the age of 25 must be required to produce proof of age by way of a proof of age card accredited under the Proof of Age Standards Scheme (PASS) or if a proof of age card is not available a genuine photo driving licence or passport. All bar staff as part of their training will need to be familiar with these type of identity documents.
6. A till prompt must be in place at all times at the point of sale which reminds staff of proof of age requirement and needs to be overridden by the operator once the age has been checked.
7. At the entrance to the premise and at the till area there will be a UV light positioned to allow the door staff and bar staff to check the validity of identity documents. The lights will be operational at all times when the premise is open to the public.

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To modify any condition currently placed upon the Premise Licence under Annexe 2 concerning door staff with the following:

8. On Friday and Saturday evenings there will be provided a minimum of two door supervisors at the venue from 20:00 hours until the venue is closed. One door supervisor will be positioned at pavement level outside the venue at the entrance door and this member of door staff must be present in this location until the venue is closed (save when responding to a call for assistance).
9. All door staff should be familiar with the acceptable forms of identification and be familiar with genuine documents and how to identify fake documentation.
10. All door staff to wear high visibility jacket when on duty at the premise and these jackets to have printed upon them appropriate wording to identify that they are security staff at the venue. (black jackets or similar with reflective strips are not considered to be high visibility).
11. A written record shall be kept on the premises by the Designated Premises Supervisor of every person employed on the premises as a door supervisor in a register kept for that purpose. That record shall contain the following details:
  - The door supervisors name, date of birth and home address
  - His/her security authority licence number
  - The time/date he/she starts and finishes duty
  - Each entry shall be signed by the door supervisor

That register shall be kept fully updated at all times and remain at the licensed premise and be available for inspection immediately upon demand by an authorised officer of the Council, the Security Industry Authority or a Police Constable when they are used for a licensable activity.

12. The police shall have the power to review the position regarding door supervisors without affecting the premise licence. In the effect there could be circumstances where the police would agree to the removal of the need for door supervisors and also the need to reinstate the requirement for door supervisors. Any such decision will be given in writing to the premise licence holder.

**Resolved:-** That the information be received and the comments noted.

**COUNCILLOR T HAMBLETON**  
**Chair**